



City of Kenora
Committee of the Whole
Minutes
Tuesday, September 8, 2015
9:00 a.m.
City Hall Council Chambers

Present: Mayor David Canfield
Councillor Mort Goss
Councillor Rory McMillan
Councillor Dan Reynard
Councillor Louis Roussin
Councillor Sharon Smith
Councillor Colin Wasacase

Staff: Heather Kasprick, Manager of Legislative Services/City Clerk, Sharen McDowall, Human Resources Manager, Warren Brinkman, Fire & Emergency Services Manager, Lauren D'Argis, Corporate Services Manager, Tara Rickaby, Planning Administrator, Jennifer Findlay, Economic Development Officer.

A. Public Information Notices

As required under Notice By-law #144 -2007, the public is advised of Council's intention to adopt the following at its, 2015 meeting:-

- Set Council remuneration rates
- Authorize an appropriation of up to \$61,901 from contingency reserves to offset the budgeted costs related to professional services by Clear Logic
- Authorize an additional allocation of \$8,000 to be funded through contingency reserves related to the City's non-union pay equity plan and salary grid reviews
- Add storage rental fees for the Keewatin Memorial Arena to the Tariff of Fees and Charges bylaw

B. Declaration of Pecuniary Interest & the General Nature Thereof

1) On Today's Agenda

2) From a Meeting at which a Member was not in Attendance.

Councillor McMillan declared an indirect pecuniary interest as it relates to agenda item number 1.5 regarding the July 2015 Financial Statements as it relates to his spouse who is a member of the Police Services Board and this report reflects costs attributed to Police Services.

C. Confirmation of Previous Committee Minutes

Resolution #1 - Moved by Councillor R. McMillan, Seconded by L. Roussin & Carried:
That the following meeting minutes be confirmed as written and ordered filed:-

- Regular Committee of the Whole August 4, 2015
- Special Committee of the Whole August 5, 2015
- Special Committee of the Whole August 11, 2015
- Special Committee of the Whole August 25, 2015

D. Deputations

Joanne Hill – Docking Petition

Ms. Hill appeared before Council as a 26 year resident of this area. Thru the years, she has worn many hats so to speak. For 23 years she was the owner of a successful award winning marina, a past member of Community Policing, Bypass Signage & Harbours committee, & various Keewatin celebrations. She is going into her 25th year as a Harbourfest Director and this year received a Volunteer Award from Ontario Festivals and Events and worked for the Town for many years as the Wharfinger for the Keewatin Wharf and Arena. Over this past August, she spent time gathering signatures on a petition for expanded public docking below the WhiteCap Pavilion. In a period of one and a half hours there were ninety three signatures collected at the Harbourfest Wooden Boat Parade; and twenty ladies playing tennis at the Yacht Club were eager to sign. In one hour and forty minutes seventy nine boaters and market vendors at the Matuski Market were signed. People were actually tracking her down to sign. Not only local people but visitors from Southern Ontario, Manitoba, Saskatchewan, BC, Alberta, Michigan, Ohio, California and Kentucky. She was hearing: "we were just discussing this & the need for more spaces." Boats were circling the docks waiting for people to leave and she was told it is this way every Wednesday. People competing for the thirty docking spaces. One vendor told her that he arrived at 6:00 am to find 5 boats still there from the night before, taking away valuable customer spaces. As a long-time "wharfinger" for Keewatin, she knows this should not be happening. At Harbourfest despite signage, and taped off reserved docks, the committee has this same problem every year.

Ms Hill spent an hour talking to Main Street merchants who were eager to discuss this topic and thirty three signed, eagerly discussing how more dockage would bring them more customers. Many years ago there was another set of docks in place. These were "taken away to be repaired" and never put back in place. As well, there were long docks lining the shoreline below the boardwalk. This issue needs to be addressed as soon as reasonable and be corrected before the 2016 boating season. As a 24 year Harbourfest Director, she has presented a Wooden Boat Parade as one of the top two attractions of the Harbourfest weekend. Years ago it was started with just five boats and have had a turnout of forty nine participants. Next year is Harbourfest's 25th anniversary and they are anticipating an exceptional turnout, providing there is adequate docking available. The wooden boats on Lake of the Woods are truly exceptional and historically amazing from such a small area. There is a thirty six foot Cossey built in Keewatin, a very rare Stone boat built in Kenora, A 1929 28ft Chris Craft that Winston Churchill rode in, and five magnificent restorations owned by various members of the Richardson family, as well as local lawyer Bruce Ormiston's 26ft 1929 Chris Craft and 28ft Swiss Peddrazini. As you can see by the lengths of only four of the mentioned boats, displaying these wonderful crafts has become challenging to say the least, and several currently cannot be accommodated.

It is felt that as the City has branded itself a "Boating Destination," not having the adequate infrastructure to back that claim up has become a source of ridicule among not only locals and summer residents, but from the boating tourism you hope to attract. The old saying "Build it and they will come" is surely applicable here. A partial solution would be to return Dock #1 to public docking since there has been a recent influx of private docking made available with car

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parking. The return of the long docks would be a great resource for not only the market and Harbourfest's needs, but for LOWISA sailboats & larger cabin cruisers. Ideally replacing all the missing docking would be a great answer for all concerned, as well as strengthening your branding efforts

Patty Letourneau – Community Safety and Well-Being Plan

Patty Letourneau was joined here by Task Force Co-Chairs Craig Bryant and Jen Carlson, and other Steering Committee members, to talk to about their Community Safety and Well-Being Plan. The Task Force had been selected by the Province to participate in the Community Safety and Well-Being Pilot Project so one of my first tasks was to evaluate the toolkit they provided and design a process for the development of a Community Safety and Well-Being Plan. Kenora had already recognized the importance of collaborative local planning as a means to address complex issues in a more effective, efficient and sustainable way with the establishment of the Task Force in 2009. Some of the other eight pilot communities were starting from scratch. The Task Force believes that ensuring the safety and well-being of our communities cannot be achieved by one agency or sector alone. Community safety and well-being should be a shared responsibility between community members, traditional and political leaders, the police, other justice partners and community organizations, including healthcare, social services, victim services, education, housing, cultural groups and private enterprise. In order for Kenora to meet current and future expectations for sustainable and effective approaches to community safety and well-being, we need to bring all relevant partners to the table to plan collaboratively to address the priority risks and needs of the community in a strategic and holistic way. The City of Kenora is one of their key partners. The City has supported the Task Force programs, initiatives, and fundraisers. Some Councillors and staff sit on the Five Pillars (Prevention, Harm Reduction, Enforcement, Treatment and Housing). Now they are asking for support as they develop a three year Community Safety and Well-Being Plan for Kenora. The Task Force has hired Mike Greaves of Squarepeg Solutions to lead the strategic planning process. There are two community consultation sessions today in the Rotary Room at the Rec Centre. There is also an online survey that we'd like all of you to complete. It is available on the City of Kenora website until September 29th. Feedback is important to them. By participating in this survey you will be making an important contribution to the development of a successful plan. They also need Council to help promote the Plan, to serve as a rallying point for public support for the Plan and to ensure the Plan is made publicly available. Most importantly, and in order for you to be able to do those things, they need our Mayor and Council, and City staff, to contribute to the development of the Plan. The task force requested everyone to attend consultations, complete the survey, and help them develop an amazing Community Safety and Well-Being Plan!

Council thanked Ms. Letourneau for her presentation and a copy of the presentation was left with the Clerk.

Brent Scott – Provincial bylaws & implementation

Mr. Scott was present to discuss the issues that he has brought to Council and administration. This is in regards to the bylaws and regulations concerning fencing and specifically snow fences being used as line fencing as well as maintenance of trees and removal of cuttings and debris as per city bylaws. Mr. Scott believes that City bylaws are unclear and he is asking Council to adopt the provincial laws in regards to snow fences being used as line fences.

Council thanked Mr. Scott for his presentation and a copy of his deputation was left with the Clerk.

Presentations:

Human Resource Management Strategy Presentation – Clear Logic

Ron Leduc and Andrea Griener presented the Human Resource Management Strategy as developed by their firm Clear Logic Consulting Professionals. Ron and Andrea reviewed how the strategy ties into the vision, mission and values of the strategic plan. From that strategic planning exercise and organizational review with five key directions are included in the HR Strategy. The five key areas include system planning and oversight; recruitment and retention; training and development; performance management and internal communications. There will be the establishment of an HR Committee to oversee and monitor the HR Strategy they will review human resource policies and address gaps. Leverage technology to streamline and support HR processes and systems. Under recruitment and retention may mean shortening our recruitment cycle, enriching our jobs and building a succession plan. Developing a robust orientation program will be key. Under training and development, building leadership skills, knowledge and abilities throughout the organization along with establishing training budgets and resources to achieve strategic HR goals is a clear direction. Under performance management improving existing performance management strategies, providing performance management training to all managers and supervisors, developing clear corporate policies and processes around disciplinary issues, and improving organizational morale. With regards to internal communications establishing robust internal communications processes and formalizing a staff suggestion program could include things like staff surveys, making sure meetings are happening across organizations across level, suggestion boxes, newsletters and ensuring supervisors are providing positive employee feedback.

Next steps include establishing an HR Committee; develop policies and processes to support empowerment; begin succession planning and performance management processes; and continue staff capacity building with staff training sessions and train the trainer sessions.

Council asked various questions pertaining to the presentation. Councillor Roussin questioned if Council should have a role in selecting those committee members on the HR Committee and Ron and Andrea both agreed that this is a fine line in their governance role versus administration role. Councillor Smith questioned about they (Clear Logic) conducting exit interviews with several staff who are leaving. Councillor McMillan reflected that we have an empowered workforce which means we give staff the tools and have them move the process along. Ron and Andrea advised that they are working with administration on an appropriate terms of reference for the new HR committee. Councillor Roussin noted that Council is going through a very strategic exercise that is long overdue. As a result of reports from the org review and we are moving forward. Governance and management have to understand each other and work together to get rid of issues we have had in the past. Councillor Smith reminded Council that we have adopted a Strategic Plan which one of the key directions is to focus on our people. We want to have a workforce that is motivated as otherwise it is a cost to the taxpayer. The community needs to know having a good motivated well managed workforce is a benefit to community and Council is looking to make the workforce stronger for our City. Councillor Wasacase noted that as politicians we govern we don't operate. We need to keep that clear in our heads and try to succeed as many staff are at different stages of development.

Council thanked Ron and Andrea for their presentation and a copy of the presentation was left with the Clerk.

E. Reports:

1. Business Administration

Councillor R. McMillan – Chair

1.1 KDSB Press Release Highlights

- The KDSB will be part of the Housing Partnership Canada’s Steering Committee that will oversee the completion of Phase One of the feasibility study for the establishment of the Canadian Housing Bank.
- Approved the KDSB 2014 Annual Report on the Ten Year Housing and Homelessness Plan.

1.2 Kenora Age Friendly Consultants Contract

Recommendation:

That Council hereby authorizes the Mayor and Clerk to enter into a Consulting Contract between the Corporation of the City of Kenora and HTFC Planning & Design for the purposes of the development an Age-Friendly Plan; and further

That three readings be given to a by-law for this purpose.

Recommendation Approved.

Discussion: Members of the Committee were present for any questions pertaining to the age friendly plan. Their draft logo and explanation was presented with the direction the committee is going. Jennifer Findlay expressed this project is another example of great collaboration between the City and other community members.

1.3 Council Remuneration

Recommendation:

That Council hereby approves Council Remuneration to be set at the following rates effective 1 January 2015:

	Annual Remuneration	Per Diems
Mayor	\$ 31,897	\$ 175
Council	\$ 15,949	\$ 175

; and further

That Council hereby approves an update to the City Council Annual Remuneration Policy #CC-15-1 to remove any references specifically to 2012 and 2013 which are no longer applicable; and further

That notice is hereby given that Council intends to pass a by-law setting out Council remuneration rates for 2015 in accordance with Notice By-law #144-2007; and further

That bylaw number 133-2011 be hereby repealed; and further

That the appropriate by-law be passed for these purposes.

Recommendation Approved.

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1.4 City of Kenora Human Resources Management Strategy

Recommendation:

That Council hereby approves the Human Resource Management (HRM) Strategy dated August 2015 as developed by Clearlogic Consulting Professionals; and further

That Council hereby approves an appropriation of up to \$61,901 from the City's Contingency Reserve to offset the budgeted costs related to professional services provided by Clearlogic, including the development of the HRM Strategy; and further

That Notice is hereby given that Council intends to amend its 2015 operating budget at its September 15th meeting for this purpose; and further

That the appropriate by-law be passed for this purpose.

Recommendation Approved.

Discussion: Councillor Reynard noted that the plan is a really good document and addresses the shortcomings and gaps that have been missing. It provides the organization with the proper tools to move the organization forward but it must be followed.

The agenda was turned over to Councillor Reynard to introduce item number 1.5 as Councillor McMillan declared a pecuniary interest.

1.5 July 2015 Financial Statements

Recommendation:

That Council hereby accepts the monthly Financial Statements of the Corporation of the City of Kenora as July 31, 2015.

Recommendation Approved.

The agenda was returned to Councillor McMillan following discussion of item 1.5.

1.6 Kenora Assembly of Resources Tax Receipt Request

Recommendation:

That as requested by the Kenora Assembly of Resources (Harbourfront Services) (hereinafter called KAR), the Council of the City of Kenora hereby authorizes the issuance of tax receipts for any donation of \$1,000 or greater made to the City of Kenora from September 16, 2015 to September 30, 2017, unless otherwise specified, to be used specifically towards the Street Straight program; and further

That the City accepts the donations in keeping with City's commitment to the KAR agreement to assist in the development of further public/private sector partnerships.

Recommendation Approved.

Discussion: Mayor Canfield noted that we need to thank the people who have made this happen. There are some summer residents who have donated funds this to make

this happen and a lot of people within the KAR organization work hard to make this program a success.

1.7 Kenora Senior Housing Forum Funding Agreement

Recommendation:

That Council hereby acknowledges that the CAO and EDO entered into an Agreement with Her Majesty the Queen in Right of Ontario as represented by the Minister Responsible for Seniors Affairs under the authority delegated for the purposes of a Seniors Housing Forum; and further

That three readings be given to a by-law for this purpose.

Recommendation Approved.

Discussion: The event is in the preliminary planning stages but will be held sometime early in 2016. It was questioned if the Kenora District Services Board would be involved and Jennifer Findlay advised that she will be in discussion with the CEO from the KDSB.

1.8 Intercity Bus Transportation Resolution of Support

Recommendation:

Whereas the Ontario Ministry of Transportation is examining how people travel between communities by intercity bus; and

Whereas this review may result in changes to the regulations that govern the operation of intercity bus services across the Province and in particular in Northern Ontario; and

Whereas although intercity bus service is an essential service for many residents of Northwestern Ontario, successive governments have allowed the service to be reduced and in some areas eliminated as the regulations moved away from a concept of cross subsidization whereby operators on a particular route used the profits from the more lucrative routes to subsidize the service to the more remote parts of the province; and

Whereas only Minaki, Sioux Lookout, Collins, Armstrong, Nakina, Longlac and Hornepayne have scheduled VIA Rail passenger service; and

Whereas only Fort Frances, Kenora, Dryden, Sioux Lookout, Nakina and Thunder Bay have scheduled air passenger service (other than the remote First Nation communities); and

Whereas residents without a personal vehicle must rely on family, friends or in many cases non-urgent transportation by Emergency Medical Service paramedics for transportation to major centres particularly for health reasons as intercity bus service is either inadequate or none existent; and

Whereas the same Ministry of Transportation has been conducting an analysis of the multi-modal transportation needs of Northern Ontario for the past three years and is approximately one year away from completing the study and recommending a plan for Northern Ontario; and

Whereas the Northwestern Ontario Municipal Association has requested that the Ontario

Government set aside future infrastructure funds for the implementation of the Multimodal Transportation Study; and

Whereas it would be prudent for the Northern Ontario portion of the current study of intercity bus service to be suspended and referred to the Multi-modal Transportation Study for incorporation into the long term plan

Therefore be it Resolved that the City of Kenora calls on the Ministry of Transportation to refer all matters related to any reform of the intercity bus transportation regulations applicable to Northern Ontario to the Northern Ontario Multimodal Transportation Study, and further

That the Ministry of Transportation Multimodal Transportation Study pay particular attention to the manner in which all modes of passenger transportation can be enhanced throughout Northwestern Ontario; and further

That copies of this resolution be filed with the EBR, and copied to the Minister of Transportation for Ontario, the Minister of Northern Development and Mines, the Minister of Natural Resources, the MPP for Kenora-Rainy River, NOMA, NOACC and the Common Voice Northwest Transportation Task Force.

Recommendation Approved.

1.9 Pay Equity and Salary Survey Reviews

Recommendation:

That Council hereby approves an additional allocation in the amount of \$8,000.00 to be funded through the Contingency Reserve for professional services provided by Marianne Love Consulting Services Inc. related to the City's non-union pay equity plan and salary grid reviews; and

That in accordance with Notice By-Law Number 144-2007, public notice is hereby given that Council intends to amend its 2015 Operating and Capital Budget at its September 15, 2015 meeting to withdraw funds from the Contingency Reserve in the amount of \$8,000.00 to offset the cost of these services; and further

That Council gives three readings to a by-law to amend the 2015 budget for this purpose.

Recommendation Approved.

Discussion: It was questioned if the new job descriptions will be ready for this consultant and HR Manager Sharen McDowall advised that job descriptions are all ready and have been distributed to managers for their input and final draft.

1.10 Provincial Offences Write-offs

Recommendation:

That Council of the City of Kenora hereby approves the write off receivables list from the Provincial Offences department for the period of January 1, 2008 to December 31, 2008 in the amount of \$13,046.94.

Recommendation Approved.

1.11 Small Communities Fund Application

Recommendation:

That Council authorizes a funding application to the Small Communities Fund (SCF) for the Matheson Street Renewal.

Recommendation Approved.

1.12 Adoption/Approval of Various Committee Minutes

Recommendation:

That Council hereby adopts the following Minutes from various City of Kenora Committees:

- August 11 – Event Centre Committee
- August 26 – Heritage Kenora Committee; and

That Council hereby receives the following Minutes from other various Committees:

- May 19, June 16, & July 21 – Planning Advisory Committee
- May 26 – District of Kenora Home for the Aged Board of Management
- June 18 – Kenora District Services Board
- June 26 – Northwestern Health Unit Board of Health; and further

That these Minutes be circulated and ordered filed.

Recommendation Approved.

2. Community Services

Councillor D. Reynard, Chair

2.1 Stantec Consulting Agreement

Recommendation:

That Council hereby authorizes the Mayor and Clerk to enter into a professional services agreement with Stantec Consulting Ltd. for the provision of a proposed Event Centre business case; and further

That three readings be given to a by-law for this purpose.

Recommendation Approved.

Discussion: Councillor Smith referenced the Seven Generations Conference option and Stantec will now be looking at that to be included in their project. In the casino resolution that was adopted by Council several years ago, it included an events centre portion and this should be included as well. Councillor Reynard noted that the Events Centre Committee meeting is tonight and this will be brought forward. Councillor McMillan noted that it was recommended at this time but the business case is time limited so Stantec may or may not be aware of casino project. We should not base a decision on the what if's as it is an unknown at this time. Both the architect that is driving the development at the Seven Generations and our proposal is the same firm which is a benefit.

2.2 Storage Fees for Keewatin Memorial Arena

Recommendation:

That Council hereby approves storage rental fees in the amount of \$525 (plus HST) be added to our Tariff of Fees and Charges Bylaw to reflect locker fees for the Keewatin Memorial Arena; and further

That in accordance with Notice By-law Number 144-2007, public notice is hereby given that Council intends to give three readings to a new Tariff of Fees and Charges By-Law Number at its September 15, 2015 meeting to give effect to these rates outlined in the revised Schedule "B"; and further

That by-law number 115-2015 be hereby repealed.

Recommendation Approved.

Discussion: Councillor Reynard explained that in the Keewatin Memorial Arena there are a number of storage units that are used by service groups that in the past have been free of charge. This will make it more even for all our users at both rinks as groups in the Kenora Recreation Centre must pay for these spaces.

3. Economic Development

Councillor M. Goss, Chair

3.1 Common Ground Research Forum Funding Agreement

Recommendation:

That three readings be given to a bylaw to authorize an agreement with the Northern Ontario Heritage Fund to support conference costs for the Common Ground Research Forum; and further

That acting CAO Warren Brinkman be authorized to execute this agreement on behalf of the City.

Recommendation Approved.

3.2 Kenora Airport Authority Resolution of Support

Recommendation:

That Council of the City of Kenora hereby supports the Kenora Airport Authority's Core Area project and their applications for funding to this project to funders FedNor and Northern Ontario Heritage Fund and other funders to complete the project.

Recommendation Approved.

Discussion: Council thanked Don McDougall for his passion and commitment to our airport. We are fortunate for the work that the Airport authority has done to move this project forward. These improvements would allow for other airlines to return to our community from the south which was previously very well used.

4. Emergency Services

Councillor C. Wasacase, Chair

No Reports.

5. Operations

Councillor L. Roussin, Chair

5.1 ATV / ORV Bylaw

Recommendation:

That the Council of the City of Kenora adopts a by-law to control the use of off-road vehicles (ORV), including all-terrain vehicles (ATV) within the City of Kenora; and further

That By-law 157-2008, being a by-law to authorize the use of all-terrain vehicles on highways and to regulate their use in the City of Kenora be hereby repealed.

Recommendation Approved.

Discussion: Councillor Smith felt that this bylaw should be held as the safety area should be included and this is a big change to the previous bylaw. Councillor McMillan suggests bringing it forward as is and amend if needed at Council. Councillor Smith feels that it is two separate issues and this one week doesn't give the citizens the opportunity to be heard. Councillor Reynard noted that this is provincial legislation now so what is the difference between driving it in other areas of the City versus downtown area. Councillor Smith suggests we look at what other communities are doing.

5.2 Future of Grinder Pump Operation (Defer to October Meeting)

Recommendation:

Whereas one of the direct recommendations from the organizational review, a full review of the grinder pump operation has been conducted by the Operations Department; and

Whereas staff have closely considered and weighed the various options that are in the long term best interest of the City of Kenora;

Therefore be it Resolved that Council hereby accepts option number four "City provides new pumps to residents and transfers responsibility to the homeowner for maintenance and ownership" as being the best option for the City and homeowner, as the solution is fair and equitable to both property owners and the City, and reduces the City's liability and workforce costs.

Discussion: Councillor Smith noted that the report is very thorough. Councillor Goss noted he has read the report and supports option number four as it is a user pay situation. Councillor Reynard noted that we need to make the decision so let's have the discussion today and go from there. Mayor Canfield noted that he has a lot of questions around the option number four. Some of these questions include: Are we just going to give everyone a new pump even if it is working or are we going to continue to replace as they go and then start their time where they won't be. It was noted that there are numerous questions that can't be answered without Operations Manager Rick Perchuk present. Councillor McMillan questioned if resident 'A' has a grinder pump and we replace it when it fails, and resident 'B' comes and builds a house where a grinder pump is required for services, do we pay for one to be put in initially and then they on their own when it fails. Councillor Roussin had questions around fairness in costing for sewer and water service for the city. We went to a user fee system where you pay for

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your sewer and water. The city does have some grinder pumps where gravity feeds are an issue. This was done when it was too costly to provide services to these areas. At that time the grinder pumps had some policies around them but the City is still going in and replacing them at the taxpayers cost. In subdivision areas that have regular sewer water service the occupant pays for those services. That homeowner is responsible for paying for those costs if there are any issues. With grinder pumps the city is picking up the costs of the issues with the grinder pumps. Councillor Roussin questioned how much are the taxpayers subsidizing these grinder pump users. To replace all these grinder pumps if we go with original costs is approximately \$1.4 million dollars to replace all these grinder pumps. There is no onus on owners to maintain and respect these grinder pumps. There is more than just option number four to consider. There are some terms and conditions that need to be considered. Management can do an analysis with all the answers so we can make a proactive decision in the grinder pump issue. Councillor Reynard noted that if we are empowering employees this is an example where it has gone through all our employees and they have brought forward a recommendation. He questioned when do we (Council) listen to our staff what they are recommending. A draft policy could be presented for consideration with all the variables presented. The public is going to want to know if they are on their own for repairs, who in town is going to service these pumps. It will be a question from the public that we need to have the answers to. It was recommended that this report be deferred to October in order to leave time to gather some of the answers to the questions presented today and have a further plan in place. Corporate Services Manager Lauren D'Argis noted that by the end of November she needs to have the long term water and sewer plan in place. This decision will make a big difference in that outcome. It is preferred to have Rick Perchuk, Operations Manager, present when the discussion takes place.

5.3 Roads Department Staffing – Organizational Review (Defer Indefinitely) Recommendation:

That as a recommendation from the organizational review, the Roads Supervisor has prepared a Road Maintenance Report and recommendation on staffing for the Roads Department for the City of Kenora; and further

That the recommendation to increase the Roads Department staff complement by two which would include one truck driver and one operator based on supporting data within the report be hereby accepted.

Discussion: Mayor Canfield noted he would like to put a feeler out about the possibility to hire a contractor versus hiring two staff. These are two new staff that were not recommended in the organizational review. What are we doing and what is the best case scenario as this deviates from the organizational review. This seems to be jumping ahead as it is asking for twice as many as was recommended. If outsourcing is not desired than it is recommended to hire one new staff but this report is for two. Council feels this is premature. It was questioned if there has there been any financial analysis done on comparing costs for contracting out versus staffing. If we hire two new people and then look at contracting out we will be overstaffed. We have a lot of equipment but being underutilized. It was felt that there is more that has to be looked at and Council wanted to wait for a further report from the Operations Manager on an analysis on contracting out or do we hire more people to utilize the equipment we have. We haven't addressed productivity and subcontracting. Council is asking for more answers before

we make a decision. Defer this item to an indefinite period and it could be looked at through a special council meeting if required.

5.4 Screened Winter Sand Tender

Recommendation:

That the following tenders for the 2015 supply and delivery of 9,200 tonnes of screened winter sand, be received:

Green Dream International , AR USA	\$43.42 per tonne, HST extra
Ivor Hulmes & Sons Contracting Ltd. CA	\$20.00 per tonne, HST extra
Joe Neniska & Sons Ltd. CA	\$15.75 per tonne, HST extra

;and further

That the tender received from Joe Neniska & Sons Ltd., in the amount of \$15.75 per tonne, HST extra, be hereby accepted.

Recommendation Approved.

5.5 Water Wastewater Systems Monthly Report

Recommendation:

That Council of the City of Kenora hereby accepts the July 2015 Kenora Water and Wastewater Systems Monthly Summary Report, as prepared by City administration.

Recommendation Approved.

6. Property & Planning

Councillor S. Smith, Chair

6.1 Coney Island Park Contract Extension

Recommendation:

That Council authorizes the Mayor and Clerk to enter into an extension agreement with Jennifer Schott for the operation and maintenance of Coney Island Beach Concession and Coney Island Park in the amount of \$12,000 (plus HST); and further

That the appropriate bylaw be passed for this purpose.

Recommendation Approved.

6.2 FoTenn Consulting Contract

Recommendation:

That Council authorizes the Mayor and Clerk to enter into an extension agreement with FoTenn Planning/Design/Landscape Architecture to provide planning services for a period of six (6) months, from October 16, 2015 to April 15, 2016, on an "as required basis"; and further

That the appropriate bylaw be passed for this purpose.

Recommendation Approved.

6.3 City Janitorial Services Contract (Defer to October)

Recommendation:

That Council authorizes the Mayor and Clerk to enter into an extension agreement with Roy Stover operating as New System Building and Property Services Ltd. for the execution and completion of the services as outlined in detail within the Janitorial Services Contract in the amount of \$185,852.90 plus HST for the City of Kenora; and further

That the appropriate by-law be passed for this purpose.

Discussion: This agenda item will be deferred to the October meeting for further staff input.

6.4 KPDSB Lease Agreement (BBSS)

Recommendation:

That the Mayor and Council be hereby authorized to enter into a lease agreement with the Keewatin-Patricia District School Board for a period of 10 years, reviewable after 5 years, for the use and maintenance of certain works on municipal lands; and further

That the appropriate bylaw be passed for this purpose; and further

That By-law 5-2002 be hereby repealed.

Recommendation Approved.

6.5 Beaches, Parks & Trails Consulting Contract

Recommendation:

That Council hereby authorizes the Mayor and Clerk to enter into a Consulting Contract between the Corporation of the City of Kenora and Scatliff + Miller + Murray to update the Beaches Parks and Trails Concept Plan (2010) to include Norman Park and Keewatin Beach; and further

That three readings be given to a by-law for this purpose.

Recommendation Approved.

F. Other

G. Proclamations

Mayor Canfield then read the following proclamations:

- Franco-Ontarian Day – September 25, 2015
- Bladder Cancer Awareness Day – September 27, 2015
- World Mental Health Day – October 10, 2015

H. Next Meeting

- Tuesday, October 13, 2015

I. Adjourn to Closed

Resolution #2 - Moved by Councillor R. McMillan, Seconded by L. Roussin & Carried:

That pursuant to Section 239 of the Municipal Act, 2001, as amended, authorization is hereby given for Committee to move into a Closed Session at 11:46 a.m. to discuss items pertaining to the following:-

- i) Proposed or Pending Acquisition or Disposition of Land (4 matters)**
- ii) Personal Matter about an Identifiable Individual (1 matter)**
- iii) Labour Relations (3 matters)**

J. Reconvene to Open Meeting

Council reconvenes to open session at 1:04 p.m. with the following reports from its closed session:-

Museum Annex Lease Agreement

Recommendation:

That Council hereby approves an amendment to the lease agreement between the City of Kenora and Coulis Connection for the use of the Lake of the Woods Museum Annex, adjusting the monthly rent from \$1,000 + HST to \$500 + HST, effective October 1, 2015 and continuing to the termination of the lease on June 30, 2016.

Recommendation Approved.

Keewatin Non-Profit Housing Appointment

Recommendation:

That Council of the City of Kenora hereby appoints Darlene Thomson to the Keewatin Municipal Non Profit Housing Corporation for the term at the pleasure of Council.

Recommendation Approved.

K. Close Meeting

Meeting adjourned at 1:05 p.m.